

PROPULSE[®]

APPLICATION FOR EMPLOYMENT



Fields marked with an * are required

PART I: GENERAL INFORMATION

First Name*

Last Name*

Street Address*

City*

State*

Zip*

Cell Phone*

Home Phone

Email*

Social Security Number*

Salary Requirements*

Start Date Available*

01.) How did you hear about us?* Mail Piece Friend Relative Current Employee Website Other

*If you selected **other**, how did you find out about ProPulse?*

02.) Do you have any relatives employed by ProPulse?* Yes No

If yes, who? What is the relation?

03.) Have you ever applied or interviewed with us before?* Yes No

If yes, when and what position?

04.) Have you ever been convicted of a felony?* Yes No

If yes, please explain?

PART 1: GENERAL INFORMATION CONTINUED

05.) Are you covered by the terms of a non-compete agreement?* Yes No

06.) Are you at least 18 years of age?* Yes No

07.) Are you eligible to work in the united states?* Yes No

08.) Can you travel if the job required it?* Yes No

09.) Work Desired* Full-Time Part-Time Seasonal Temporary

10.) What shift/shifts are you interested in?* 1st Shift 2nd Shift 3rd Shift 3 (12 hrs) Day 3 (12 hrs) Night

PART 2: EDUCATION

11.) What is your highest level of Education completed?*

Grade School Name	Years	City	State
High School Name	Years	City	State
College Name	Years	City	State
	Degree Obtained	Major	Minor
Higher Education	Years	City	State
	Degree Obtained	Major	Minor
Business or Trade School	Years	City	State
	Degree or Certificate Obtained		

PART 3: EMPLOYMENT HISTORY

Previous Employer #1*

Position Title

Phone

Supervisor Name

Start Date

End Date

Street Address

City

State

12.) It is okay to contact this employer?*

Yes No

13.) What duties were you responsible for and what was your reason for leaving?

Previous Employer #2*

Position Title

Phone

Supervisor Name

Start Date

End Date

Street Address

City

State

14.) It is okay to contact this employer?*

Yes No

15.) What duties were you responsible for and what was your reason for leaving?

PART 4: SKILLS-SETS

16.) What skills or experience can you bring to the table?* *(Please check all that apply.)*

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Microsoft Word | <input type="checkbox"/> Microsoft Excel | <input type="checkbox"/> Microsoft Power Point | <input type="checkbox"/> Microsoft Outlook |
| <input type="checkbox"/> Forklift Driving | <input type="checkbox"/> Assembly | <input type="checkbox"/> Manufacturing | <input type="checkbox"/> Foreign Language |
-

PART 5: MILITARY SERVICE

17.) Have you ever served in the armed forces? Yes No

18.) Were you honorably discharged? Yes No **Start Date**

End Date

19.) Which branch of the armed forces did you serve?

20.) Reason for leaving the armed forces?

21.) Do you have a DD214? Yes No

22.) Where was it filed at?

PART 6: REFERENCES

Please list three professional references. These references must be individuals that you worked with or worked for and can tell us about you as any employee. We do not want personal references such as relatives or acquaintances.

First Name	Last Name	Relationship	
Street Address	City	State	Zip
Personal Phone	Personal Email		
Work Phone	Work Email		

First Name	Last Name	Relationship	
Street Address	City	State	Zip
Cell Phone	Work Phone		
Personal Email	Work Email		

First Name	Last Name	Relationship	
Street Address	City	State	Zip
Cell Phone	Work Phone		
Personal Email	Work Email		

PART 7: QUESTIONS OR COMMENTS

23.) Do you have any additional questions or comments?

PART 8: TERMS OF AGREEMENT

I hereby authorize Propulse and its agents and employees to contact and seek from any of my previous employers and any schools which I have attended, any and all information they may have concerning my employment or scholastic history, salary history, character, habits, abilities, performance, attitude, business and school activities and problems, and cause for leaving, and I hereby authorize each such employer and school to release such information to Propulse or any agent or employee acting on its behalf. I hereby release each such employer and school and their agents and employees from any and all liability of whatever nature by reason of furnishing such information to Propulse or any agent or employee thereof, and I further release Propulse and its agents and employees from any and all liability of whatever nature by reason of requesting, receiving or acting upon such information.

I hereby certify that all statements and information provided by me in this application for employment and statements given by me during any employment process are true, correct and complete. I understand that my background and the information provided by me in connection with my application will be carefully checked, and I authorize investigation of all statements contained in this application. It is agreed and understood that the employer may investigate the applicant's background which may include, but not be limited to, criminal conviction checks, educational record checks, credit checks, and references from employers, associates. The inquiry may include, but not be limited to, information regarding my character, general reputation, and personal characteristics. The applicant releases former and/or current employers and other individuals contacted from any and all liability for any damages for furnishing factual information. This agreement also serves as notification that you are entitled to certain reports, along with a description of consumer's rights required by the Federal Credit Reporting Act. You must make this request in writing to the Propulse Human Resources Department.

Any misrepresentation or omission of information will be sufficient cause for rejection of this application or, if employment has commenced, grounds for immediate dismissal. I further understand that any offer of employment is contingent upon a complete check of my references, prior employment, education and background. This agreement also serves as notification that the Dubuque facility is a "No Smoking" building in accordance with the Iowa Smokefree Air Act.

As a condition of employment, applicant agrees that all information which is received in the course of my employment relating in any manner to the business activities, programs, concepts, or designs of Propulse or any of its affiliates are to be treated by applicant as trade secrets and kept in confidence, not to be disclosed to any unauthorized person either during or after my employment, or used by applicant in any manner adverse to the interests of Propulse I consent to take any physical examination (including drug/alcohol testing) requested by the Company in connection with the processing of my application for employment, and I further agree to take any physical examinations requested by the Company during my employment should I be offered and accept a position.

In case inquiry is made of the Propulse for information regarding my record with it, my personal character, habits, ability, and cause for leaving its service, I hereby release the Company from any and all liability for damage or otherwise in connection with the furnishing of such information.

I understand and agree that my employment and compensation are for no definite periods of time and may be terminated, with or without cause, and with or without notification, at any time. I understand that no manager or representative Propulse, other than the President and CEO thereof, has any authority to enter into an agreement for employment for any specified period of time or to make any agreement contrary to the foregoing, and any such agreement, to be enforceable, must be in writing and signed by the President and CEO of Propulse. Additionally, it is understood that nothing contained in this application, nothing in the company policies, or in the granting of an interview is intended to create or should be construed as an employment contract between the applicant and Propulse. No promise regarding employment and/or for any period of time of employment, is binding on Propulse unless made in writing by the President of the company. If an employment relationship is established, it is understood that the employment will not be for a definite duration, and both the applicant and Propulse have the right to terminate employment at will.

This certifies that this application was completed by the applicant, and that all entries on it and information in it are true and complete to the best of my knowledge.

Yes, I agree to the terms of agreement.* (print name)

Signature*

Date Signed*